



RAJIV GANDHI COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE and Affiliated to Pondicherry University)

(Accredited with 'A' Grade by NAAC)

(Sponsored by Sri Balaji Educational and Charitable Public Trust)

Pondy - Cuddalore Main Road, Kirumampakkam, Puducherry - 607 403.

Dr. Vijayakrishna Rapaka

B.Tech. (Mech.), M.Tech. (Energy), Ph.D. (Ocean Engineering, IIT Madras),
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PRINCIPAL

RG CET/CIR/2021-22/219
24.06.2022

CIRCULAR

Sub: INTERNAL COMPLAINTS COMMITTEE (ICC)-Reg.

In pursuance of Gazette Notification Extraordinary Part III – Section 4 Dt 2 May 2016 UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015, the existing Women's Harassment Redressal Committee 2019-20 is re-named as **Internal Complaints Committee (ICC)** as under to deal with the complaints relating to sexual harassment at workplace.

The ICC comprises the following members:

Name of the Committee Member	Category	Designation
Dr. Renukadevi .K.B	Professor-Physics	Chair Person
Mrs. Nirmala .G	Assistant Professor-MBA	Convenor
Mr. Balajanagaraman .K	Director of Physical Edn.	Member – Teaching
Mrs. Maladhy .D	Asst.Prof.(Stage-II)	Member – Teaching
Mrs. Gomathi .T	Lab Assistant-ECE	Member – Non Teaching
Mrs. Sujatha .P.S	Lab Assistant-BME	Member – Non Teaching
Dr. Poorani .T	Founder of Happiness & Success	Member – NGO
Ms. Swathi .S	I-MBA	Student Nominee
Ms. Harsshini Swetha .M	II-BME	Student Nominee
Ms. Sai Hariyali .R	III-CSE	Student Nominee

Terms of Members:

Two years for nominated members. The Committee will co-opt two more members of staff / student (as the case may be), if necessary.

Meetings:

At least once in a semester and as and when necessary, functions:

- Conduct preliminary enquiry of all reported cases and / or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.
- Submit the preliminary enquiry report to the Principal along with all documents and recommendation of possible punishment if any.
- Evolve and suggest means to take preventive measures.
- In case of allegations are not in the nature of sexual harassment, the ICC may refer such complaints to the Grievance Redressal Cell.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the afore mentioned UGC Regulations 2015.


PRINCIPAL

Dr. E. VIJAYAKRISHNA RAPAKA
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